

Kent Free Library Behavior Policy

The Kent Free Library invites customers to read, write, research, study, browse and relax in a safe, clean and welcoming environment. To ensure that all customers have a positive experience at the library, visitors are expected to behave in a manner that does not disrupt other library users or staff and is conducive to appropriate use of its services and facilities.

The Library Board of Trustees is responsible for determining a behavior policy that is necessary to:

- Protect the rights of individuals to use library materials, services and property
- Protect the rights of library employees to conduct library business without interference
- Preserve library materials, property and facilities from harm
- Ensure the safety of library customers and employees

We expect library customers to:

- Treat the library, its employees and other customers with respect
- Follow all library rules, policies and procedures and comply with the requests of library employees
- Obey all applicable federal, state and local laws
- Behave appropriately
- Immediately report questionable conduct to a library employee
- Respect the privacy rights of others
- Secure and monitor their own property as the library is not responsible for loss or theft
- Avoid activities on library premises that could cause injury to themselves or others

Violations of the Behavior Policy

Library employees may bring to an individual's attention any act which violates these rules and a copy of this policy will be provided if requested. Violations may result in the following actions:

1. Individuals will be asked to change their behavior. If such a change is not evident or forthcoming that individual may be asked to leave library premises for the day.
2. Failure to leave when asked may result in the police being called and a possible charge of criminal trespass per Section 2911.21 of the Ohio Revised Code.
3. Individuals who fail to abide by the behavior policy on subsequent visits to the library will be suspended from library premises for 30 days.
4. Individuals who have already been suspended for 30 days, but violate the behavior policy upon reinstatement of privileges will be suspended for 90 days.
5. In some instances, chronic misbehavior or the seriousness of a customer's actions may require a one year suspension at the discretion of library administration.
6. Offenses committed by minors may be reported to a parent or legal guardian and may require accompaniment by a parent or legal guardian for future library visits.
7. Any person committing a criminal act on library premises, or using library resources is subject to prosecution.
8. Appeals to over turn the suspension of library privileges are accepted in writing within ten (10) days of the date of suspension and should be addressed to the library Director.



Monday-Thursday 9-9 Friday 9-6 Saturday 9-5 Sunday 1-5
312 West Main Street Kent, OH 44240
330.673.4414
www.kentfreelibrary.org

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as revised
on May 15, 2014*

Unacceptable behaviors include, but are not limited to:

- Photography (excluding snapshots of immediate family members for personal use), audio or video recording in the library without permission from library administration
- Creating excessive or disruptive noise including: loud talking, singing, boisterous activity, cell phone and audio/visual equipment usage that is audible to others
- Profane, obscene, abusive or offensive language or gestures; racial or ethnic epithets
- Solicitation of any kind for any purpose
- Harassment of customers or staff: deliberate behavior that is intimidating, hostile, threatening, offensive, or adversely impacts employee work performance
- Destruction, abuse, vandalism, damage or theft of library property, facilities or materials
- Use of the internet for unlawful purposes as defined by federal, state and local laws
- Violating the library's Policy on Internet and Computer Use
- Leaving a child, age 6 or younger, unsupervised or unattended
- Bringing animals or pets, other than service animals, into the library, with the exception of animals used for a library program or event
- Fighting
- Running, skateboarding, climbing, ball-playing or other similar sporting activity on library premises
- Use of alcohol, illegal drugs or tobacco products including cigarettes, smokeless tobacco, pipes, cigars, and e-cigarettes/vapor cigarettes.
- Sleeping
- Loitering
- Inappropriate dress: i.e. no shirt, no shoes, excessive display of undergarments, etc.
- Excessive displays of affection
- Offensive and pervasive odors which are a nuisance to customers and staff
- Gambling
- Monopolizing or obstructing library spaces or staff work performance
- Moving furniture or using library furniture for something other than its intended purpose
- Improper use of library facilities and equipment, to include, but not limited to: bathing, shaving, or washing clothes
- Consumption of beverages without lids, eating food outside of the café space
- Entering the library prior to opening or refusing to leave at closing
- Engaging in sexual conduct
- Entering staff only areas
- Littering, refusing to clean up individual mess
- Trespassing on library premises during a time of suspension from the library

We thank you for your cooperation and understanding.



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